

**CALIFORNIA TECHNOLOGY AGENCY
PUBLIC SAFETY COMMUNICATIONS OFFICE
STATE 9-1-1 ADVISORY BOARD
MEETING MINUTES TRACKING DOCUMENT**

Handout # 3

Number	Owner	Request	Response	Action	Status	Due Date
1	Chris Hinshaw	Committee on Outage Notification & Escalation - Mr. Hinshaw said he is waiting on information from Cal EMA whether they're going to participate in the program or not.	Mr. Hinshaw said he is at a stand still until he hears back from Cal EMA. March 2011 - Karen stated the proposal was provided to CalEMA for consideration. CalEMA was supportive of notification to the State Warning Center. Due to the leadership changes additional follow-up is needed. Karen to do additional reach out to CalEMA to follow-up on the status of proposal	Feb 2010 - Proposal sent to CalEMA Summer 2010 - Leadership changes June 2011 - CA 9-1-1 Division to provide proposal to Board. Karen to provide update to Board Oct 2011 - CA 9-1-1 Division has meeting with CalEMA to discuss	Pending	Unknown
2	Ryan Dulin	Approval of Charter for CCTF		March 14 2011- CCTF provided another draft to CA 9-1-1 Division May 2011 - Currently being reviewed May 2011 - Continue to work with the CCTF. Extending due date from 4/28/2011 to July 2011. July 2011 - Received resignation letter from CCTF	Pending	7/31/2011
4	Ryan Dulin	Rough Order of Magnitude Cost Estimate for NG9-1-1 Network	Information out by Mid April 2011.	May 2011 - Completed draft June 2011 - Final under review Sept 2011 - Final under review	Pending	Apr-11
5	Ryan Dulin	Regulatory Considerations of California 9-1-1 Strategic Plan	Information out by Mid April 2011.	April 2011 - Developed Draft May 2011 - Finalizing Draft Sept 2011 - Finalizing Draft	Pending	Apr-11
6	Ryan Dulin	RFP for 9-1-1 System and Services Master Purchase Agreement		June 9, 2011 - AT&T files protest June 21, 2011 - Final Bids due to State September 2011 - Procurement in process	Pending	Sep-11
7	Advisory Board	Proposal for monthly Advisory Board meetings	Board expressed the need for more frequent meetings. Christy advised the Board that Agency is pursuing a Teleconference contract for State use	March thru June 2011 - CA 9-1-1 Division to review Bagley Keene for options June 2011 - Agency Legal Office to present on Bagley Keene Sept 2011 - Agenda Item for Sept 27, 2011 board meeting	Pending	Jun-11
9	Ryan Dulin	Contact Broadmoor and Escalon PD on status of PSAP		June 2011 - Letter was sent to Broadmoor PD and Escalon PD on PSAP status Sept 2011 - Broadmoor PD notified CA 9-1-1 Division of closing Sept 2011 - Escalon PD notified CA 9-1-1 Division of their intention to resume 9-1-1 operations	Pending	

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11	Karen Wong	Determine a process for 9-1-1 Advisory Board, Committee, and Workgroup meetings to occur at the same time.		Sept 2011 - Agenda Item for Sept 27, 2011 board meeting	Pending	
12	Ryan Dulin	Publishing of process for reporting nuisance QDT EDT Calls for the PSAPs		July 2011 - Working with AT&T and Verizon on nuisance call reporting process Sept 2011 - Prepare info to be distributed to PSAPs.	Pending	
13	Ryan Dulin	Board request for 9-1-1 County Coordinator reimbursement information		June through Sept 2011 - Gather data related to request Sept 2011 - Provide info to board	Pending	